

When to Give Credit

Need to Document	No Need to Document
<ul style="list-style-type: none">* When you are using or referring to somebody else's words or ideas from a magazine, book, newspaper, song, TV program, movie, Web page, computer program, letter, advertisement, or any other medium* When you use information gained through interviewing another person* When you copy the exact words or a "unique phrase" from somewhere* When you reprint any diagrams, illustrations, charts, or pictures* When you use ideas that others have given you in conversations or over email	<ul style="list-style-type: none">* When you are writing your own experiences, your own observations, your own insights, your own thoughts, your own conclusions about a subject* When you are using "common knowledge"- folklore, common sense observations, shared information within your field of study or cultural group* When you are compiling generally accepted facts* When you are writing up your own experimental results