

BURNING DATA DISCS

Using your laptop's SuperDrive, you can burn files to DVDs or CDs for backing up files or transferring a file from one computer to another. Use the same steps to burn both DVDs and CDs.

1. Insert a blank CD or DVD into the drive. Click "OK" in the window that pops up. An icon of the disc will appear on the desktop.
2. Drag the files or folder you want to burn onto the icon of the disc. You can drag the files to the icon on the desktop, or the disc icon in the finder window. (The disc will be called "Untitled DVD" or "Untitled CD")
3. To see what files and folders you have ready to burn to a disc, either double-click on the disc icon on your desktop, or select the disc icon in the left sidebar of your finder window.
4. When you are ready to burn your disc, either:
 - a. highlight the disc icon (by clicking once on it) and select "Burn Untitled DVD" (disc name may vary) from the File pull-down menu.
 - b. click the Burn icon next to the disc name in the sidebar of the finder window.
5. Enter a title for the disc in the "Disc Name" field.
6. Click "Burn".

